



33rd Annual General Meeting

Friday September 16, 2016

350 Industrial Pkwy South, Aurora, ON L4G 3V7

MINUTES

Present:

Rosemary Bellfontaine, Heather Boccia, Heidi Bonner, Wendy Brogan, Doug Carr, Margarete Carr, Sheila Darnowski, Susan Deschamps (recorder), Jane Evans, Stephen Forsey, Linda Haarer, Bianca Harris, Leslie Hobson, JoAnne Hofstetter, Aundrea LaRocque, Terri MacLean, Georgina Mercouris Carolyn Rabbior, Carolyn Schiller, Barbara Scott (Auditor), Trish Seguin, Sandy Sheridan, Julie Symmes, Dave Tate, Michael White, Betty Yamaoka

Welcome and call to Order – 2:35 pm

Margarete Carr, Chair of the Board of Directors of Hospice King-Aurora (HKA) opened the meeting at 2:35 pm by welcoming the attendees.

Special welcome was extended to:

Barbara Scott, HKA Auditor with Cowperthwaite Mehta Chartered Accountants; **Jane Evans**, former HKA Board Member; **Bianca Harris**, Jitterbug Ball Committee ; and **Doug Carr**, husband of Chair Margarete Carr. HKA staff were also introduced.

Printed agendas and slate of officers were available to all attendees. Copies of the annual report and the audited financials for the 2015-2016 fiscal year were available throughout the room. In addition those in attendance were advised that the Annual Report and audited Financial Statements are available on the Hospice King-Aurora website.

Inquiry as to any additions to the agenda resulted one addition. **Julie Symmes** requested that time be set aside at the end of the business meeting for a special presentation to the retiring chair, Margarete Carr.

Approval of the Minutes of September 18, 2015

There were no changes to the Minutes of September 18, 2015

Motion #1 “I move that the minutes of the 32nd Annual General Meeting of Hospice King-Aurora held on September 18, 2015 be approved.

Moved: **Julie Symmes**

Seconded: **Stephen Forsey.**

Carried.

Presentation of the Annual Report

Margarete presented highlights from the Annual Report.

- HKA was the successful bidder to provide the visiting hospice services to Richmond Hill when the Richmond Hill Hospice closed. This increases our territory and HKA will continue to expand programming and presence in this community in the coming year.
- Last spring Better Living/PalCare was awarded the contract for the Delivery of Hospice Palliative Care Services in York Region. HKA is pleased and looking forward to working with this capable lead organization.
- Financially HKA surpassed its goals by a significant margin.
- HKA had a strong year operationally supporting 498 clients in our Visiting and Caregiver and Bereavement programs. Referrals increased in all areas. As a result programs were expanded as had been promised in last year's report.
- Volunteers contributed almost 10,000 hours and volunteer numbers have increased by 39%.
- HKA continues to have strong community support and generous donors leaving us well poised to continue playing a very important role in Hospice Palliative Care in York Region.

Margarete thanked those who have supported and made her 9 years on the Board so much easier, extending her appreciation for the commitment and passion that she has felt from fellow Board members. She announced the incoming chair will be Leslie Hobson.

Motion #2 "I move that the Hospice King-Aurora 2015/16 Annual Report be approved"

Moved: **Carolyn Rabbior**

Seconded: **Leslie Hobson**

Carried.

Treasurer's Report

Heather Boccia reported on the financials, indicating that HKA is run efficiently. This year's expected deficit was significantly less than expected. HKA received additional and unexpected revenue from the sale of donated TWISTT jewelry, a rent rebate and funding for Richmond Hill visiting volunteer programs. HKA is in a strong financial position with \$344,000 net assets. Heather thanked Heidi Bonner for her efficiency, Wendy Brogan, for her bookkeeping expertise and Barb Scott, HKA Auditor from Cowperthwaite Mehta Chartered Accountants.

Motion #3 "I move that the Hospice King-Aurora 2015/16 Financial Statements be approved"

Moved: **Margarete Carr**

Seconded: **Stephen Forsey**

Carried.

Appointment of the Auditors

Motion #4 “I move the appointment of Cowperthwaite Mehta as the auditors of Hospice King Aurora for the Financial Year 2016/17.”

Moved: **Sheila Darnowski**

Seconded: **Leslie Hobson**

Carried.

Presentation & Election of the Directors

The proposed slate of directors and officers for 2016/17 were presented, the information was in all the attendees packages. Returning members of the Board are: **Heather Boccia, CPA CA, Margarete Carr** (remaining as Past Chair), **Stephen Forsey, Leslie Hobson, Terri MacLean, Mike Mladjenovic, Carolyn Rabbior, Sandy Sheridan, Julie Symmes, Teresa van Schaik, and Jason Yu.**

Motion #5: “I move that the Directors as presented for appointment and reappointment for 2016/17 be approved.”

Moved: **Sheila Darnowski**

Seconded: **Jane Evans**

Carried.

Special Tribute to Margarete Carr

Heidi Bonner thanked Margarete on behalf of the volunteers and staff for her support over the years.

Julie Symmes gave a tribute to Margarete outlining several of her important contributions to the organization.

Adjournment

Motion#6: “I move that the 33rd Annual General Meeting of HKA be adjourned.”

Moved: **Sheila Darnowski**

Seconded: **Leslie Hobson**

The 33rd Annual General Meeting adjourned at 3.05 pm